

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

## RECORD OF PROCEEDINGS

ADENA VILLAGE COUNCIL

Minutes of Regular meeting held in COUNCIL CHAMBERS on September 13, 2022

The regular meeting was called to order by Mayor Roski at 6:30 p.m. All stood for the Pledge of Allegiance and a moment of silence.

**ROLL CALL:** Present were R.J. Konkoleski, Beth Ann Burke, Kelly Kropka, Roger Wallace and Nicholas Wallace. Motion by Nicholas Wallace seconded by Beth Burke to excuse Marla Brokaw – 5 years, motion carried.

**MINUTES:** Motion by R.J. Konkoleski seconded by Kelly Kropka to accept the minutes from the July 12, 2022 meeting – 5 years, motion carried.

**FINANCE:** Motion by R.J. Konkoleski seconded by Nicholas Wallace to approve the financial reports – 5 years, motion carried. Mayor Roski wrote a letter to the State Auditor's office questioning the ongoing forensic audit and the length of time and money this is costing the village. She stated she wants it closed.

The Board of Public Affairs approved adjusting \$24,844.74 of old non-collectable money from the utility billing accounts. Motion by R.J. Konkoleski seconded by Beth Burke – 5 years, motion carried.

**CORRESPONDENCE:** No new correspondence.

**ORDINANCES:** Ordinance 2022-I Authorizing Mayor Roski to prepare an OPWC application and sign contracts as required. Motion to approve by Kelly Kropka seconded by Beth Burke – 5 years, motion carried.

Resolution 2022-I Authorizing Mayor Roski to prepare and sign an application to participate in the OPWC Improvement Program Program and to Execute Contracts as Required was read. Motion by Kelly Kropka seconded by Beth Burke to approve – 5 years, motion carried.

Ordinance 2022-J approving the Tri-County Water Contract was read. Motion by R.J. Konkoleski and second by Nicholas Wallace – 5 years, motion approved.

Ordinance-K Directing the Village Clerk to Certify Delinquent Sanitary Sewer Fees to the Jefferson County Auditor's Office for Placement on the Real Estate Tax Duplicate as Liens and to be Collected with Real Estate Taxes was read. Motion to approve by Nicholas Wallace seconded by Beth Burke – 5 years, motion carried.

Ordinance-L Directing the Village Clerk to Certify Delinquent Water Fees to the Jefferson County Auditor's Office for Placement on the Real Estate Tax Duplicate as Liens and to be Collected with Real Estate Taxes was read. Motion to approve by R.J. Konkoleski seconded by Beth Burke – 5 years, motion carried.

Resolution 2022-M Approving Memorandum of Understanding with Martin E. Potts, Inc., and Authorizing Concilman Konkoleski to Sign of Behalf of the Village was read. Motion to approve by Kelly Kropka seconded by Nicholas Wallace – 5 years, motion carried.

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**POLICE REPORT:** Chief Wojtas was not able to attend tonight's meeting.

**STREETS:** Elm Street and Gallagher Street are in desperate need of repairs. The back alley is bad when it rains. The Jefferson County Engineer and W.E. Quicksall & Associates met to evaluate Church Hill finding a pipe filled with concrete that will need replaced along with storm sewers at a potential cost of \$500,000.00. New curbs would be a part of the project.

Sickle Lane is the new sewer plant address. Roby Street and the extension road was discussed about whether it is a private road. The Jefferson County Engineer's Office should have the answer.

Motion by Kelly Kropka seconded by Beth Burke to approve the purchase of a new chain saw – 5 years, motion carried.

Motion by R. J. Konkoleski seconded by Kelly Kropka to approve the purchase of new tires for the truck from Wheeling Tire and the repair of the power steering pump – 5 years, motion carried.

**PARK:** Motion by R.J. Konkoleski seconded by Kelly Kropka to approve the purchase of a new garage door – 5 years, motion carried.

The new doors are on the block building at the park and the storage door needs replaced yet. The pavilion still needs painted. Mayor Roski asked that the 4<sup>th</sup> of July volleyball net be taken down.

Motion by Roger Wallace seconded by Nicholas Wallace to approve \$500.00 from the park fund for the October 8<sup>th</sup> fall festival – 5 years – motion carried.

**BUILDING & GROUNDS:** Councilman Konkoleski inquired if the village could issue Certificates of Occupancy. Solicitor Martello advised it would be best to pass an Ordinance requiring all resident's have running water and sewer hookup. A discussion of campers in yards and families living in them was had and again referred to the Ordinance.

**LIGHTS:** A light is out at R.J. Hopkins on Main Street.

**NEW BUSINESS:** The annual flu shot health clinic is scheduled for October 3<sup>rd</sup> from 10 AM to 2 PM in the municipal building parking lot.

A complaint was taken about the collapsing P & N Building at 61 N. Mill Street. Solicitor Martello advised that there is an O.R.C. to be followed when addressing the removal of the building and the cost.

Motion by Kelly Kropka seconded by Nicholas Wallace to approve the purchase of three new signs for the parks: Bedway Park, Stock Field and Golden Wave Stadium at a cost of \$1,039.99 per sign – 5 years - motion carried.

Motion by Nicholas Wallace seconded by R.J. Konkoleski to approve the purchase of a 2013 Genie 339ORT Scissor Lift 4x4 at a cost of \$32,950.00 + \$1,320.00 shipping – 5 years, motion carried.

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The Jefferson County Commissioner's denied the village's request for \$15,000.00 to upgrade the office to be handicapped accessible. Robinson Engineering is looking to apply for an EPA Grant for the village for upgrades on the sewer lines.

Jefferson County Water & Soil Conservation requires a permit @ \$50.00 before tree & debris removal from streams.

R.J. Konkoleski wants to build a Strategic Planning Committee to prioritize projects.

Motion by RJ Konkoleski seconded by Nicholas Wallace to go into executive session at 7:30 P.M. to discuss personnel and real estate – 5 years, motion carried.

Motion by Kelly Kropka seconded by Beth Burke to come out of executive session at 7:40 P.M. – 5 years, motion carried. No action was taken.

**FINANCE:** Motion by RJ Konkoleski seconded by Nicholas Wallace to pay the bills - 5 years, motion carried.

**ADJOURNMENT:** Motion to adjourn the meeting was made by RJ Konkoleski seconded by Kelly Kropka – 5 years, motion carried.

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Brenda Roski, Mayor

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Denise Geanangel, Fiscal Officer