

RECORD OF PROCEEDINGS

ADENA VILLAGE COUNCIL

Minutes of REGULAR meeting held in COUNCIL CHAMBERS on NOVEMBER 24, 2020.

The meeting was called to order by Mayor Roski at 6:32 p.m. All stood for the Pledge of Allegiance and a moment of silence.

ROLL CALL: Present were Mark Anderson, BethAnn Burke, Marla Brokaw, Cheryl Wootchie, and R.J. Konkoleski. Solicitor Martelo was also Present.

Motion to excuse Roger Wallace due to work schedule was made by Mr. Anderson, seconded by Ms. Brokaw – 5 yeas, motion carried.

Motion to accept the minutes as presented was made by Mr. Anderson, seconded by Ms. Wootchie – 5 yeas, motion carried.

OPENING OF BIDS: Bids were opened for surplus equipment being sold by the village. Motion to accept the bid from Mike Basich for the Loader in the amount of \$1,003.00 was made by Mr. Anderson, seconded by Ms. Burke – 5 yeas, motion carried.

Motion to authorize the sale of the mower and salt box to Courtney Figurski in the amount of \$25 each was made by Mr. Anderson, seconded by Ms. Burke – 5 yeas, motion carried.

CORRESPONDECE: A notice was received from American Electric Power that PUCO has approved a rate increase for customers within the Village of Adena.

Application confirmation was received from OMEGA regarding grant applications for the repair of a slip on Blairmont Road.

An award notification was received from ODOT for repair and resurfacing of County Road 10 AKA South Bridge Street in an amount not to exceed \$499,907.00. Work is scheduled be completed in 2021.

FINANCE REPORT: Mayor Roski presented the finance report. A balance of \$111,150.18 was reported as a total of all funds.

POLICE REPORT: Police Chief Carpenter was not present. Motion to authorize the addition of two Auxiliary Police Officers with arrest authority on a non-paid basis was made by Mr. Konkoleski, seconded by Mr. Anderson – 5 yeas, motion carried.

Motion to authorize the purchase of Adena Police insignia patches in quantity and six new uniform shirts (two for Chief Carpenter and two for each Auxiliary Officer when hired) was made by Ms. Wootchie, seconded by Mr. Anderson – 5 yeas, motion carried.

STREET REPORT: Street Superintendent Whiteman was not present, but submitted a written report of activities through November 10, 2020. Mayor Roski reported that reminder to have pre-authorization of all overtime was given to Mr. Whiteman. Mr. Anderson reported that the Village had adequate salt and cinder supply for the onset of Winter.

PARKS & RECREATION: Ms. Brokaw reported that playground equipment has been ordered with Piggy Back Tax funds that she secured. She has approximately \$1,100.00 remaining to spend before December 31, 2020. After some discussion of ideas, council entrusted Ms. Brokaw to expend the remaining funds as she sees fit.

A Christmas Carol sing and light up festivities will be held on the Village Green on December 5th with plans including an appearance by Santa Claus, activities for children, and cookies and hot chocolate.

Motion to remove old shrubbery and ailing pine tree at the Village Green and install a new public notification sign with new landscaping was made by Mr. Anderson, seconded by Ms. Wootchie – 5 yeas, motion carried. The old public notification sign will be discarded.

ORDINANCES: Motion to authorize a Resolution to increase the hourly wage of the Chief of Police and the Water Superintendent to \$13/hr. was made by Mr. Anderson, seconded by Ms. Burke – 5 yeas, motion carried.

Motion to authorize a Resolution to convert the elected position of Clerk/Treasurer to a hired position of Fiscal Officer was made by Mr. Konkoleski, seconded by Ms. Brokaw – 5 yeas, motion carried.

OLD BUSINESS: Ms. Wootchie presented a final draft of an employee handbook to apply to all employees of the Village. Motion to adopt the employee handbook as presented was made by Ms. Burke, seconded by Ms. Wootchie – 5 yeas, motion carried.

It was noted that the second cycle of renewal levies for Operating Funds and Police will need to be placed on the ballot for the May 4, 2021 election.

Ms. Brokaw announced that an official Facebook Group for the village was created as was authorized by council at a prior meeting.

Mr. Konkoleski announced that an official website has been created as was authorized by council at a prior meeting. The website is VillageofAdena.com.

NEW BUSINESS: Motion to authorize the Mayor to hire Denise Geanangel as Interim Fiscal Officer with the same rate of compensation as the former Clerk/Treasurer, effective November 1, 2020 was made by Ms. Brokaw, seconded by Mr. Konkoleski – 5 yeas, motion carried.

BILLS: Bills were presented in the total amount of \$24,858.81. Motion to pay the bills as presented was made by Ms. Wootchie, seconded by Mr. Anderson – 5 yeas, motion carried.

ADJOURNMENT: Motion to adjourn the meeting at 7:39 p.m. was made by Ms. Burke, seconded by Ms. Brokaw – 5 yeas, motion carried.

Respectfully submitted by Councilman Konkoleski.

Brenda Roski, Mayor

Denise Geanangel, Interim Fiscal Officer